



Indian Banks' Association

No.DRS / CENTRAB / 6769

Feb 01, 2019

**The General Manager (HR)
Public Sector Banks, Private Sector Banks and Foreign Banks**

Dear Sirs / Madam

APRACA CENTRAB –Center for Training & Research in Agricultural Banking invites nominations for Program “International Program on Team Management Skills, Singapore”

FOCUS

This workshop aims to provide male and female Team Leaders, Project Leaders, Managers, Supervisors or anyone who manages a team with enhanced analytical skills to analyse his team and balance it efficiently to receive maximum results, identify how his teams progress overtime and how does this impact on the team members and the leaders' leadership style, be able to interpret the sources of team problem, apply Team Building skills and evaluate a team based on its Roles.

Participants

The program may be attended by Team Leaders, Project Leaders, Managers, Supervisors or anyone who manages a team with enhanced analytical skills to analyse his team and balance it efficiently to receive maximum results.

Schedule and Venue

The program will be held in Singapore on May 6 – 8, 2019, excluding travel time.

Training Fee

The cost of the training program is USD 1,525.00 per participant inclusive of program fee, transportation for cultural exposure, lunches on days 1, 2 and 3, hand-outs and other administrative costs.

The cost of international round-trip airfares, hotel accommodation, breakfasts, dinners, travel and medical insurance and other incidental expenses shall be for the account of the nominating institution. APRACA CENTRAB will accept the training fee remitted through telegraphic transfer.

Please be advised that after CENTRAB's confirmation of the nomination of your officer/s to attend the program, and for any reason, the nominee cancels his/her participation, the nominating bank/institution will still be required to pay the full training fee.



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Last Date for Nomination: March 30, 2019.

We are enclosing herewith Information Note and nomination form for your information.

Please note that if you need any further details/information, you may directly contact to the following address: Ms. Lecira V Juarez, Managing Director, APRACA CENTRAB, 25th Floor, LandBank Plaza, 1598 M.H. Del Pilar corner Dr. J. Quintos St., Malate 1004, Manila, Philippines, Tel. No. (63-2) 567 2021 Fax No. (63-2)405 7132 Mobile: 0063908 5870257. Email: centrabmanila@apraca-centrab.org

Yours faithfully,

Yours faithfully,

Jayasree Menon
Senior Vice President

Encl: Information Note, Registration form